

**2007-08 Multi-Year Accountability Agreement Report-Back for: UOIT**

As noted in the Multi-Year Accountability Agreement for Universities for 2006-07 to 2008-09 (MYAA), the government appreciates that implementing this and future agreements will be part of an evolutionary process which will incorporate maturing consensus on how to best measure and indicate access and quality. This will require a strong collaborative partnership between institutions and the Ministry of Training, Colleges and Universities.

This Multi-Year Accountability Agreement Report-Back Template has been designed to assist with the ministry's continuing efforts to measure the participation of students from under-represented groups, and as outlined in Appendix B (the Multi-Year Action Plan) of the MYAA, update the planned net new hires table, and the strategies and programs that will be used by your institution to participate in the Student Access Guarantee initiative.

Pursuant to the MYAA, the release of the full amount of your 2008-09 Accessibility to Higher Quality Education Fund<sup>1</sup> will be conditional on your institution confirming that it is on track for meeting its commitments, or the approval of an improvement plan by the ministry. The ministry will also use the completed Multi-Year Accountability Report-Back Template to review the progress made on the commitments outlined in your Multi-Year Action Plan. Based on this review, you may be required to submit an improvement plan to the ministry, developed in consultation with faculty, staff and students.

The information contained in this report-back template will also be used to inform the development of best practices and the creation of measures of system-wide results. These measures may be incorporated in revised requirements in future years to demonstrate system-wide improvements.

**A. ACCESS****Increased Participation of Under-Represented Students — Measurement**

To continue assisting with our efforts to develop a system measure that will track the participation of students from under-represented groups (Aboriginal, First Generation, Students with Disabilities) the ministry is again seeking information with respect to the number of students who are self-identifying as under-represented pursuant to the methodologies currently in place to measure these students at your institution. Please refer to the measurement methodologies outlined in your approved Multi-Year Action Plan to track these students, and provide the total number of students who have self-identified as a member of each of these groups. The ministry recognizes that these measurement methodologies may require students to self-identify, which may result in under-reporting.

Individual students may belong to more than one group. In the cells counting respondents for each under-represented group, do not adjust for this potential double-counting. To the extent that you are able to do so, eliminate any double-counting in the column, "Total Number Self-Identifying as Member of Under-represented Group".

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<sup>1</sup> Excluding your Per Student Funding portion of this fund.

Measurement Methodology (including description)	Student Groups in Your Student Population			Total Number Self-Identifying as Member of Under-represented Group	Total Number of Students Surveyed, if applicable
	Aboriginal	First Generation	Students with Disabilities		
	#	#	#		
NSSE	19	249		266	1305
Accessibility Fund for Students with Disabilities Report			158	158	

If you would like to provide any other comments, please do so in the following space:

The 1305 students that participated in the NSSE survey were first and fourth year students only.  
The total number of First Generation students as identified in the 2006 NSSE survey was 103.

### Increased Participation of Under-Represented Students — Programs/Strategies

Pursuant to your approved Multi-Year Action Plan, please identify your achieved results for 2007-08. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
Students with Disabilities	Participation rate	2.7% (06-07 result: 2.7%)	3.0%	Exceeded target.
	Retention rate	Maintain established rate (06-07 actual: 67%)	79%	Exceeded target.
First Generation Students	Participation rate	Maintain 06-07 rate of 18%	19%	Exceeded target.
	Retention rate	Maintain Year 1 to Year 2 retention rate in line with Year 1 to Year 2 retention rates for all students	N/A	It is currently not possible to calculate retention rates for first generation students using NSSE. UOIT has submitted a proposal to the Ministry for a pilot project in regards to First Generation students. If approved, UOIT will have the resources to better identify and track First Generation students from admission through to graduation

If you would like to provide any other comments, please do so in the following space:

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**Student Access Guarantee and Commitment**

*Instructions for 2007-08:*

Through your signed MYAA, you committed to participate in the student access guarantee. For 2007-08, this meant meeting students' tuition/book shortfall in allocating financial aid, as set out in the 2007-2008 Student Access Guarantee Guidelines.

	<u>Yes</u>	<u>No</u>
The institution met students' tuition/book shortfall in allocating financial aid, as set out in the <u>2007-2008 Student Access Guarantee Guidelines</u>	√	

If you answered no, please explain.

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Please complete the following table, using the most recent available year-to-date information from your institution's 2007-08 OSAP student access guarantee report screen (This screen can be accessed by your Financial Aid Office).

2007-08 TUITION / BOOK SHORTFALL AID:		
	TOTAL \$	# ACCOUNTS
Expenditures for Tuition / Book SAG Amount	307,906	240
Other SAG Expenditure to Supplement OSAP	252,403	230
<b>Total</b>	<b>560,309</b>	<b>470</b>

Date screen was last updated: 28/09/08

**MYAA Action Plan – 2008-09 Revision: Student Access Guarantee**

Pursuant to Section 2.1 of the Multi-Year Agreements, your institution will participate in the Student Access Guarantee (including the new Access Window which allows Ontario students to identify costs and sources of financial aid). The detailed requirements for participation in the student access guarantee are outlined in the 2008-09 Student Access Guarantee Guidelines. Please complete the following template to update the strategies and programs that your institution will use in 2008-09 to participate in the Student Access Guarantee initiative.

<p>Describe how your institution will meet students' tuition/book shortfalls. As part of your description identify whether aid towards tuition/book shortfalls will be:</p> <p>a) Provided to those students who apply for institutional financial aid; or</p> <p>b) Automatically issued to students based on their OSAP information</p>	<p>UOIT will attempt to meet tuition/book shortfalls only for those students who have submitted an online application requesting additional financial aid and meet the following conditions:</p> <ul style="list-style-type: none"> <li>• Students must have applied for OSAP and have an identified unmet tuition/book shortfall.</li> <li>• As per the Ministry directive institutional aid will be based on the figures available through the OSAP download files.</li> <li>• The financial aid office reserves the right to adjust tuition/book shortfall amounts, based on additional information regarding resources or costs gathered through the application process.</li> <li>• Where the shortfall is adjusted by the financial aid office a record of the basis for the adjustment will be kept.</li> <li>• Aid provided to students in the form of bursaries, need based scholarships, and work study support or a combination of these may be deemed as satisfying the access guarantee.</li> </ul>
<p>If your answer to the above question was 'a,' please identify what specific internet portal(s) or program(s) students at your institution apply through to be considered for tuition/book assistance provided as part of your participation in the student access guarantee.</p> <p>Identify any applicable deadlines.</p>	<p>Students apply through bursary assistance applications. Fall start bursary applications will be accepted during the first semester until the last day of October. Bursary funds awarded will be disbursed by the end of November. January start bursary applications will be accepted until the last day of February. Bursary funds awarded will be disbursed by the end of March. May start bursary applications will be accepted until last day of June. Bursary funds awarded will be disbursed by the end of July.</p> <p>Where students have outstanding tuition fees, bursary funds will be applied to the student's account first and any remaining balance will be issued in the form of a cheque to the student. Students will be notified in writing as to the results of their application.</p>
<p>Identify whether your institution plans to provide loan assistance in values greater than \$1,000 to meet tuition/book shortfalls of students in any of your second entry programs. If so:</p> <p>a) Identify the programs by name and by OSAP cost code;</p> <p>b) Describe how you determine how much loan aid to provide</p>	<p>UOIT and BMO Bank of Montreal have partnered for the purpose of providing UOIT students with one of the most competitive student banking packages on the market. In keeping with our goal of providing the best options to students, effective immediately, a comprehensive and highly competitive student financing package will be available to all UOIT students who qualify.</p> <p>Qualified graduate and second-entry students will be eligible to receive a line of credit at a rate of prime + ½%. Students in all of our current OSAP eligible second entry and graduate programs may apply to the BMO loan program.</p> <p>a) The cost codes for eligible programs are: BEd – Bachelor of Education, MITS – Master of Information Technology Security, MASc – Master of Applied Science, MEng – Master of Engineering, MSc – Master of Science</p> <p>b) Students can borrow up to \$15,000 in the first year and \$10,000 in each remaining year to a maximum of</p>

	\$45,000. Interest only payments are required up until one full year after graduation and then the repayment rate is graduated over the next three years. Students have up to seven years to pay off the line of credit. A co-signor is not generally required, except in circumstances where past credit history warrants one.	
Describe other financial support programs and strategies that your institution will use to assist university students facing financial barriers to access, including identification of programs that provide case-by-case flexibility to respond to emergency situations that arise for students.	UOIT continues to implement programs designed to address financial need for all our students considering individual circumstance and hardship. Students who do not qualify under the SAG Program guidelines may be eligible for funding through other UOIT bursary and work study programs that address overall need.	
Briefly describe your review process for students who dispute the amount of institutional student financial assistance that is provided as part of the Student Access Guarantee.	While there is no avenue to “appeal” the SAG eligibility requirements as it is being implemented under specific eligibility criteria, students may ask to have their bursary application reviewed by the Financial Aid Office, Bursary Committee. The bursary committee will review the applicant’s eligibility under the SAG guarantee and will take into consideration any additional information provided by the student. The outcome of the review will be communicated to the student in writing.	

## B. QUALITY

### Quality of the Learning Environment

Pursuant to your approved Multi-Year Action Plan, please identify your achieved results for 2007-08. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
Faculty Orientation / Mentorship Program	The percentage of faculty participating in the Mentorship Program. UOIT plans to target each new core faculty member (approx. 30 per year)	Maintaining new faculty participation in some component of the Mentorship Program at 85% (06-07 result: 100%)	100%	Participation in the Mentorship Program continues to be mandatory for all faculty members.
Laptop Learning Program	Results from the course evaluations. Students are asked if their course takes full advantage of the laptop hardware and software. The target is to increase the response rate by 2 percentage points per year.	71% of students to respond that they agree or strongly agree that their course takes full advantage of the laptop hardware and software (06-07 result: 74%)	72%	Exceeded initial target, but lower than 06-07. UOIT continues to work with students in building comfort levels and initiatives around the laptop learning program.

Course Evaluations	Reporting of course evaluations on a Faculty, and University level. The target is to report results within four weeks of receiving the data	Target is to report the results to the Deans within four weeks of receiving the data	Course evaluation results were reported to the Deans three weeks from the date the university received the data (May 2, 2008).	Exceeded target.
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If you would like to provide any other comments, please do so in the following space:

### Net New Hires

Pursuant to your approved Multi-Year Action Plan, please identify your actual net new hires for 2007-08. The ministry appreciates that accurate data on net new hires for 2008-09 may not be available until late fall. As such, please identify your planned net new hires for 2008-09.

Actual New Hires in 2007-08 Planned New Hires in 2008-09		Faculty / Academic			Student Services Staff*		Admin Staff**
		Full Time Tenured	Full Time Limited Term	Part Time (FTE)	Full Time	Part Time (FTE)	Full Time
Hires	Planned 2007-08	22	11		3		3
	Actual 2007-08	21	18		12		12
	Planned 2008-09	30	12				
Retires / Departures	Planned 2007-08	3	0		2		1
	Actual 2007-08	1	3		4		3
	Planned 2008-09	3	5				
Net New Hires	Planned 2007-08	19	11		1		2
	Actual 2007-08	20	15	61	8		9
	Planned 2008-09	27	7	60			

\* For student services staff definition, please refer to the student services functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report. Student Services Staff do not include ancillary staff.

\*\*For admin staff definition, please refer to the administration & general functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report.

If applicable, please explain variance between the proposed and actual 2007-08 net new hires.

We recently developed a methodology to calculate PT faculty on an FTE basis. We removed our planned PT Faculty number for 2007-08 since it was no longer comparable.

### Student Success: Student Retention Rates

Pursuant to your approved Multi-Year Action Plan, please report on the 2007-08 retention target achieved by your institution. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

	Proposed 2007-08 Retention Target	Retention Rate Achieved	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
1 <sup>st</sup> to 2 <sup>nd</sup> Year	81%	81.3%	Exceeded target.
2 <sup>nd</sup> to 3 <sup>rd</sup> Year	91%	88.5%	Select faculties enforced stricter policies on academic standing.
3 <sup>rd</sup> to 4 <sup>th</sup> Year	96%	92.7%	Select faculties enforced stricter policies on academic standing.

If you would like to provide any other comments, please do so in the following space:

### C. ACCOUNTABILITY

Please insert the current internet link to your posted Multi-Year Action Plan and 2006-07 Multi-Year Accountability Agreement Report-Back in the following space:

[www.uoit.ca/oira](http://www.uoit.ca/oira)

2007-08 Report Back Contact: Michelle Willson

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